

**CIVIC CENTER MONROE COUNTY
BOARD OF DIRECTORS
MEETING MINUTES
July 15, 2015**

Place: Watts Conference Center
Fitzhugh Street
Rochester, New York

Board Present: David Moore, President; Robert Burns; Jennifer Kusse; Anthony Feroce

Others Present: Richard Bell, Mike Townsend, Steve Davis.

1. CALL TO ORDER

Attendance was taken and the meeting was called to order at 10:00 A.M. by President David Moore.

2. PUBLICATION OF MEETING

Notification of the meeting was published in the Rochester Business Journal on May 29, 2015.

3. ACKNOWLEDGEMENT OF NEW BOARD MEMBERS

Mr. Moore acknowledged the recent appointment of Board Members Jennifer Kusse and Robert Burns to the Board.

4. APPROVAL OF PREVIOUS MEETING MINUTES

A motion was made by Jennifer Kusse and seconded by Robert Burns to approve the March 2015 meeting minutes. The motion passed unanimously.

5. PUBLIC COMMENT PERIOD

There were no comments from the public.

6. REVISED COMMITTEE APPOINTMENTS

A motion was made by David Moore and seconded by Jennifer Kusse to revise the committee appointments as follows:

- a. Governance: David Moore - Chairman, Jennifer Kusse, Robert Burns and Michael Townsend.
- b. Audit: Jennifer Kusse - Chairman, David Moore, Robert Burns and Anthony Feroce.
- c. Finance: Anthony Feroce - Chairman, David Moore, Robert Burns and Jennifer Kusse.

The motion passed unanimously.

7. RECESS FOR COMMITTEE MEETINGS

Separate minutes were prepared for each committee meeting.

8. RECONVENE

The full Board reconvened at 10:10 a.m.

9. REPORT FROM MANAGEMENT

- (a) Garage Revenue: Mr. Bell provided the Board with print outs showing garage and lot revenues as of the end of May 2015.
- (b) Procurement Report: Mr. Bell provided the Board with a procurement report showing expenditures through June 30, 2015.

10. REPORT FROM COUNSEL

Counsel had nothing new to report.

11. AUDIT COMMITTEE REPORT

Jennifer Kusse indicated that the Committee met, approved its minutes and had no further business.

12. FINANCE COMMITTEE REPORT

Chairman Tony Feroce indicated that he presented the budget-to-actual report to the Committee and that no further business was conducted.

13. GOVERNANCE COMMITTEE REPORT

Committee Chairman David Moore reported that the Committee met, approved its minutes and had no further business.

14. CONTRACTS

Steve Davis from Brown & Brown made a recommendation that the Board renew its director and officer liability insurance with National Union for an annual premium of no more than \$8,454. A motion was made by David Moore and seconded by Jennifer Kusse to authorize purchase of the insurance at that amount. The motion passed unanimously.

15. NEXT MEETING DATE

Mr. Bell advised the Board that the next meeting date was scheduled for October 15, 2015.

16. OTHER BUSINESS

There was no other business before the Board.

17. ADJOURNMENT

A motion was made by Jennifer Kusse and seconded by Robert Burns to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 10:15 a.m.