

**CIVIC CENTER MONROE COUNTY  
BOARD OF DIRECTORS MEETING  
AGENDA  
March 21, 2013**

1. Call to Order
2. Publication of Meeting
3. Approval of Previous Meeting Minutes - **VOTE**
4. Public Comment Period
5. Election of Officers – **VOTE** (previous officers in parenthesis)
  - a. President (Charles Stuart)
  - b. Vice-President (Ray DiRaddo)
  - c. Secretary (Aaron Sperano)
6. Committee Appointments – **VOTE**
  - a. Governance (Aaron Sperano, Chair)
  - b. Audit (Ray DiRaddo, Chair)
  - c. Finance (A. Feroce, Chair)
7. Designation of Official Publication  
Rochester Business Journal and/or Daily Record - **VOTE**
8. Recess for Committee Meetings
9. Reconvene
10. Report from Management
  - a. Garage Revenue
  - b. Repairs
11. Report from Counsel
12. Audit Committee Report
  - a. 2012 audit - **VOTE**
  - b. Re-adoption of policies and procedures - **VOTE**
    - business and travel expense policy
    - credit card policy
13. Finance Committee Report  
Budget and financial report

14. Governance Committee Report
  - a. Annual disclosure statements
  - b. Annual report – **VOTE**
    - Board self-evaluation
    - Mission Statement
    - Operations and Accomplishments
    - Performance Measures Report
    - Audited Financial Report
    - Financial Plan (Budget)
    - Procurement Report
    - Effectiveness of Internal Controls
  - c. Investment Report – **VOTE**
  - d. Property Report – **VOTE**
  - e. Re-adoption of Policies and Procedures – **VOTE**
    - Business and Travel Expense Policy
    - Credit Card Policy
    - Code of Ethics
    - Freedom of Information
    - Internal Controls and Financial Accountability
    - Investment Policy
    - Non-Collusion
    - Policy for Tracking Inventory and Disposal of Assets
    - Public Comment Period
    - Purchasing Policy
    - Responsibilities of Members and Officers
    - Whistleblower Policy
  - f. Re-adoption of Bylaws

15. Contracts

16. Meeting Dates 2013

Board meetings have been scheduled for the following dates in 2013:

July 18, 2013, 9:15 AM

October \_\_, 2013, 9:15 AM

17. Other Business

18. Adjournment