

**CIVIC CENTER MONROE COUNTY
BOARD OF DIRECTORS
MEETING MINUTES
October 18, 2012**

Time & Place: 9:30 A.M.
Watts Conference Center
Fitzhugh Street
Rochester, New York

Board Present: Hank Stuart, President; R DiRaddo; A. Sperano; T.Feroce (County Executive Representative).

Others Present: M. Patel; M. Pettinger; D. Mackey; Members of the Public.

1. CALL TO ORDER

Attendance was taken and the meeting was called to order at 9:35 A.M. by President Hank Stuart.

2. PUBLICATION OF MEETING

Notification of the meeting was published in the Rochester Business Journal on August 24, 2012.

3. APPROVAL OF PREVIOUS MEETING MINUTES

A motion was made by R. DiRaddo to approve the July 12, 2012 meeting minutes. Seconded by A. Sperano. Motion Passed 3-0.

4. PUBLIC COMMENT PERIOD

H. Stuart indicated that no one had signed up to address the Board and asked if there was anyone wishing to do so. There were no speakers.

5. RECESS FOR COMMITTEE MEETINGS

H. Stuart made a motion to recess for Committee meetings. Seconded by A. Sperano. Motion Passed 3-0.

6. RECONVENE

The meeting was called back to order by H. Stuart.

7. REPORT FROM MANAGEMENT

a. Garage Revenue

D. Mackey reviewed the monthly and year to date garage revenue with the Board. Revenue is down slightly from 2011 through the month of August.

b. Repairs

D. Mackey reported on the status of the garage repairs. The project continues to be on budget.

8. REPORT FROM COUNSEL

M. Patel indicated that there were no pending legal actions involving the Corporation.

9. AUDIT COMMITTEE REPORT

R. DiRaddo reported that the Audit Committee met earlier and that there was nothing requiring Board action at this time.

10. FINANCE COMMITTEE REPORT

T. Feroce reported that the Finance Committee met earlier and was provided with a year to date budget report. Results are within the Budget plan.

The 2013 Budget was presented to the Committee and is recommended to the Board for approval.

A motion was made by R. DiRaddo to adopt the 2013 budget as presented. Seconded by A. Sperano. Motion Passed 3-0.

11. GOVERNANCE COMMITTEE REPORT

A. Sperano reported that the Governance Committee met earlier and took no actions requiring Board approval.

12. CONTRACTS

a. Legal Services

R. DiRaddo made a motion to authorize the President to exercise the first of three, one year renewal options with Harris Beach PLLC to provide legal services at current rates for the period of January 1, 2013 – December 31, 2013. Seconded by A. Sperano. Motion Passed 3-0.

b. Management Services

R. DiRaddo made a motion to authorize the execution of a contract with Gates and Adams, P.C. for a three year term commencing January 1, 2013 for an annual fee of \$17,000 to provide management services with four (4) one year renewal options at an annual fee of \$19,000. Seconded by A. Sperano. Motion Passed 3-0.

13. MEETING SCHEDULE – 2013

January 17, 2013 – 9:30 A.M.

March 21, 2013 – 9:30 A.M.

July 18, 2013 – 9:30 A.M.

October 17, 2013 – 9:30 A.M.

14. OTHER BUSINESS

There was no other business

15. ADJOURNMENT

R. DiRaddo made a motion to adjourn. Seconded by A. Sperano. Motion Passed 3-0 and the meeting adjourned.