

**CIVIC CENTER MONROE COUNTY  
BOARD OF DIRECTORS  
MEETING MINUTES  
July 12, 2012**

Time & Place: 9:30 A.M.  
Watts Conference Center  
Fitzhugh Street  
Rochester, New York

Board Present: Hank Stuart, President; R DiRaddo; A. Sperano; T.Feroce (County Executive Representative).

Others Present: M. Townsend; M. Pettinger; D. Mackey; S. Davis; Members of the Public.

**1. CALL TO ORDER**

Attendance was taken and the meeting was called to order at 9:40 A.M. by President Hank Stuart.

**2. PUBLICATION OF MEETING**

Notification of the meeting was published in the Rochester Business Journal on May 25, 2012.

**3. APPROVAL OF PREVIOUS MEETING MINUTES**

**A motion was made by R. DiRaddo to approve the March 29, 2012 meeting minutes. Seconded by A. Sperano. Motion Passed 3-0.**

**4. PUBLIC COMMENT PERIOD**

H. Stuart indicated that no one had signed up to address the Board and asked if there was anyone wishing to do so. There were no speakers.

**5. RECESS FOR COMMITTEE MEETINGS**

**H. Stuart made a motion to recess for Committee meetings. Seconded by A. Sperano. Motion Passed 3-0.**

**6. RECONVENE**

The meeting was called back to order by H. Stuart.

**7. REPORT FROM MANAGEMENT**

a. Garage Revenue

D. Mackey reviewed the monthly and year to date garage revenue with the Board. Revenue is down slightly from 2011 through the month of May.

b. Repairs

D. Mackey reported on the status of the garage repairs. The project is on budget.

c. Procurement Report

The semi-annual procurement report was presented to the Board. The report includes a listing of all purchases made over \$5,000.

**R. DiRaddo made a motion to approve the semi-annual Procurement Report. Seconded by A. Sperano. Motion Passed 3-0.**

**8. REPORT FROM COUNSEL**

M. Townsend indicated that there were no pending legal actions involving the Corporation.

**9. AUDIT COMMITTEE REPORT**

R. DiRaddo reported that the Audit Committee met earlier and that there was nothing to report at this time.

**10. FINANCE COMMITTEE REPORT**

T. Feroce reported that the Finance Committee met earlier and was provided with a year to date budget report. Results are within the Budget plan.

**11. GOVERNANCE COMMITTEE REPORT**

A. Sperano reported that the Governance Committee met earlier and took no actions requiring Board approval.

**12. CONTRACTS – DIRECTORS AND OFFICERS LIABILITY INSURANCE**

S. Davis reported that the Directors and Officers Liability Insurance is due for renewal on August 1, 2012.. Brown and Brown has tested the market and is recommending the Insurance be renewed with Zurich American Insurance Company for a period of one year for a premium of \$3,973.

**R. DiRaddo made a motion to renew the Directors and Officers Liability Insurance with Zurich American Insurance for 1 year beginning August 1, 2012 for an amount of \$3,973. Seconded by A. Sperano. Motion Passed 3-0.**

**13. NEXT MEETING OCTOBER 18, 2012 – 9:30 A.M.**

**14. OTHER BUSINESS**

There was no other business

**15. ADJOURNMENT**

R. DiRaddo made a motion to adjourn. Seconded by A. Sperano. Motion Passed 3-0 and the meeting was adjourned.