

**CIVIC CENTER MONROE COUNTY
BOARD OF DIRECTORS MEETING
AGENDA
March 12, 2015**

1. Call to Order
2. Publication of Meeting
3. Approval of Previous Meeting Minutes - **VOTE**
4. Public Comment Period
5. Designation of Official Publication
Rochester Business Journal and/or Daily Record - **VOTE**
6. Recess for Committee Meetings
7. Reconvene
8. Report from Management
9. Report from Counsel
10. Audit Committee Report (C. Stuart)
 - a. Acceptance of 2014 Audit - **VOTE**
 - b. Re-Adoption of Business and Travel and Credit Card Policies - **VOTE**
11. Finance Committee Report (T. Feroce)
Budget and Financial Report
12. Governance Committee Report (D. Moore)
 - a. Reminder regarding Annual Disclosure Statements
 - b. Approval of Annual Report - **VOTE**
 - i. Board Self-Evaluation
 - ii. Operation and Accomplishments
 - iii. Performance Measures
 - iv. Audited Financial Report
 - v. Financial Plan (Budget)
 - vi. Procurement Report
 - vii. Effectiveness of Internal Controls
 - c. Investment Report - **VOTE**
 - d. Property Report - **VOTE**
 - e. Re-adoption of Policies and Procedures - **VOTE**

- i. Code of Ethics
- ii. Freedom of Information
- iii. Internal Controls
- iv. Financial Accountability
- v. Investment Policies
- vi. Policies for Tracking Inventory
- vii. Disposal of Assets
- viii. Public Comment Period
- ix. Responsibilities of Members and Officers
- x. Whistleblower Policy
- xi. Business and Travel Expense Policy
- xii. Credit Card Policy
- f. Re-Adoption of Bylaws
- g. Designations
 - i. Contracting Officer - David Moore and Richard Bell
 - ii. Check Signing Authority - Tony Feroce and Richard Bell
 - iii. Invoice Approval - Tony Feroce and Richard Bell
 - iv. Records Access Officer - Richard Bell
 - v. Contracts & Amendments: (any 2 of following): Board President, Management Consultant, Legal Counsel or Monroe County Controller

13. Contracts

14. Election of Officers - **VOTE**

- a. President/Treasurer - David Moore
- b. Vice President/Secretary – Jennifer Kusse

15. Committee Appointments

- a. Governance – D. Moore, Chair, H. Stuart, J. Kusse and M. Townsend
- b. Audit - J Kusse, Chair, D. Moore, and A. Feroce
- c. Finance - A. Feroce, Chair, D. Moore, C. Stuart and J. Kusse

16. Meeting Dates - 2015

July ____, 2015
October ____, 2015

17. Other Business

18. Adjournment