

## **OPERATIONS AND ACCOMPLISHMENTS**

A summary of key activities and accomplishments in 2016 are listed below:

1. Total revenue from garage operations for 2016 was \$716,355 representing a decrease in revenue of 8.3% from the previous year. Lot revenues for 2016 were \$227,107, representing a decrease of 3.3% from the previous year.

2. Adopted or re-adopted all policies and procedures including:

- Business and Travel Expense
- Code of Ethics
- Credit Card
- Freedom of Information
- Internal Controls and Financial Accountability
- Investment
- Non Collusion
- Public Comment Period
- Purchasing
- Responsibility of Members and Officers
- Tracking Inventory and Disposal of Assets
- Whistleblower

3. The LDC issued an RFP for security services and patrols at the Civic Center garage. Based upon the proposals it received, it awarded the contract to AP Safety & Security for a one year term with renewal options.

In 2016, the County terminated its lease arrangement with the owner of the surface lot located at Broad and Plymouth. As a result, commencing January 1, 2017, the LDC no longer is responsible for managing or maintaining that lot, nor shall it collect and revenues from lot operations.

4. Updated the Corporation's website and filed reports with the State Budget Office.